

BROUGHAM PARISH COUNCIL

DRAFT ONLY

Minutes of the Meeting held on Thursday September 8th 2016
at Brougham Hall Farm, starting at 7.30 pm

Present: Mrs S V Harden, Mrs J E Jennings, Mr R E Stables, Mr A V L Williams (Chairman)

1. Apologies: District Councillor Sawrey-Cookson

2. Declaration of Interests: None

3. Minutes of the Meeting on July 6th 2016:

The previously circulated Minutes were agreed as a true record and signed by the Chairman.

4. Matters Arising:

4.1 Copies of the Community Emergency Plan had been printed and were ready to distribute.

4.2 Amendments to the contents of the website had been done.

4.3 It was agreed to explore the possibility of purchasing a Parish Council laptop computer. Richard Stables was asked to investigate the options and make a proposal at the next meeting.

5. Financial Report:

The Financial Officer reported that there had been no transactions since the last meeting and the balance remained at £1561.10. Councillors checked the cash book and the bank statement.

5.1 BDO has approved the 2015 – 2016 audit. The Annual Return and Certificate were approved and accepted by Council. Copies have been posted on the notice board and the Council's web-site.

5.2 BDO's Issues Report again raised the matter of high reserves relative to the year's expenditure. Council considers the disproportionate effect of election costs, potentially up to four times the annual expenditure, justifies this. It also provides Council with the opportunity to match-fund grants for appropriate expenditure as opportunities arise.

6. Payment of Accounts:

There were no outstanding or expected accounts.

7. Planning Matters:

7.1 The Clerk had responded that Councillors had no comments provided the development was confined to the areas outlined in red on the plans.

7.2 A "No comment" reply had been sent by the Clerk.

8. Highways & Footpaths:

8.1 There had been no more information from the Highways Authority about the repairs to the local lanes and Brougham Bridge. The Chairman would pursue the matter.

8.2 The relevant people were aware of the overgrowth of Green Lane footpath. No trimming could have been done before August 31st.

9. Correspondence:

9.1 Notices about the A66 roadworks had been displayed on the Parish Notice Board.

9.2 Health Service Success Regime: dates for public consultation meetings had been noted.

9.3 The Council had noted the availability of the 'My Cumbria' discount card.

9.4 The Public Sector Show in Manchester was noted.

9.5 The Clerk would request a poster from Northern Gas Networks about their Community Fund.

9.6 Traffic calming: it was recognised by the Council that there was no single appropriate route for such a measure and that the expenditure involved would be far in excess of its resources.

9.7 It was noted that the Minerals & Waste Local Plan submission would be available to view on Cumbria County Council website from September 9th.

10. AOB

The Chairman would make enquiries about who was the appropriate person to contact at Brougham Hall after the recent death of Christopher Terry.

11. Next Meeting:

Wednesday November 23rd 2016, 7.30 pm, at 5 Brougham Hall Gardens .

The Meeting closed at 8.15 pm