

BROUGHAM PARISH COUNCIL

Minutes of the Meeting held on Wednesday March 21st 2018
at 5 Brougham Hall Gardens, starting at 7.30 pm

Present: Mrs S Harden, Mrs J Jennings, Mr R Stables and Mr AVL Williams

In attendance: Cllr H Sawrey-Cookson

1. Apologies: None

2. Declaration of Interests:

Mrs Harden declared an interest in Agenda Item 10.3

3. EDC Community & Governance review:

The presentation by EDC officials had been postponed to the next meeting.

4. Minutes of the meeting on January 17th 2018:

The previously circulated Minutes were accepted as a true record and signed by the Chairman.

5. Matters Arising:

5.1: The computer had been purchased. Set up would be deferred.

5.2: CALC training on GDPR: Mrs Harden had attended and circulated a briefing to councillors.

The next steps will be a) to register with ICO on line, and b) to consider who should be the Data Protection Officer for the Council.

6. Financial Report:

Since the last meeting the Transparency Fund Grant of £1,034.50 has been received and the agreed computer/peripherals purchase at £668 and the donations of £50 each to the GNAA and C & B PCC have been paid. The resulting bank balance is £1790.60.

The bank statement, cheque book and cash book were checked by council.

6.1 Audit Progress

PKF Littlejohn has informed CALC that its database of parish councils is still under construction and that they will be writing to each parish council soon.

7. Payment of Accounts:

The following payments were agreed by the Council:

7.1: CALC membership of £137

7.2: DPR course - £70

7.3: The Insurance premium had not yet been received. It was agreed to pay if it was within the budget of £95

7.4: ICO Registration fee of £35 was approved.

8. Annual Review of Financial Regulations:

This review was deferred in order to allow for assessment of the effect of a paid Clerk and GDPR.

9. Planning Matters:

9.1: EDC Electronic Planning. Councillors awaited the delivery of a projector and screen.

9.2: Pembroke House Farm. It was noted that the property had been sold.

9.3: 17/0836. Brougham Hall Farm outline plans. EDC Planning Committee had refused this application.

9.4: EDC Consultation obligations. EDC state it is no longer obliged to consult on matters like "Screening Opinions", "Non-Material Amendments" and "Discharge of Conditions".

9.5: 18/0141 hard standing on land off C3056. A 'no comments' reply had been sent.

9.6: 18/0146 internal alterations to Winderwath. A 'no observations' reply had been sent.

9.7: 18/0185 4 tree houses at Center Parcs. This application follows the Screening Opinion, 18/0007.

The Chairman would request an extension of time, a site visit and a hard copy full set of Drawings and documents to enable a proper evaluation of the application.