

# BROUGHAM PARISH COUNCIL

May 2020 Council Update  
08/05/2020

Due to the Covid-19 pandemic and the national lockdown, it has not been possible to hold an annual or regular parish council meeting in May. The May parish council meeting has been deferred to June due to a delay in clarification regarding the annual account audits. What follows is a brief update on parish council activities since the last meeting.

## 1. Minutes

Minutes of the last meeting, along with this update will be confirmed and signed at the next available opportunity. Due to restrictions, the next meeting may be a virtual meeting and as such any minutes will be carried over for signing.

## 2. Council Vacancy

The vacancies for the council are now filled and confirmed with EDC. The Register of Interests for Cllr Coward is still outstanding and needs to be returned at the earliest opportunity

## 3. Financial Matters

The precept of £2206 has been received from EDC. There have been no outgoings since the last meeting other than the regular standing order for the clerk's salary. Any cheques to authorise will be carried forward to the next meeting. These will include clerk's expenses and CALC subs. The insurance will also be due in the next few months.

Due to uncertainty over the lockdown, details regarding the external audit were delayed. The clerk has now received instructions regarding the audit and is preparing the accounts for the year 2019/20. Once completed, these along with the AGAR will be passed to the internal auditor. When signed off, a date will be set for the next meeting to allow the council to sign off the accounts and for the AGAR to be submitted.

## 4. Planning Matters

19/0714: Ash Hill Farm, Temple Sowerby – Conversion of buildings to create a Crematorium with associated access, parking and burial ground – *GRANTED* (a complaint has been submitted to EDC regarding the handling of this – awaiting response)

20/0227: High Grounds, Clifton Dykes – Erection of agricultural shed. Part retrospective - *no comments submitted*

20/0214: Zakum West, Brougham Avenue – Proposed rear ground floor dining room extension – *no objections, observations submitted*

20/0159: Stable Cottage, Brougham – erection of rear and side extensions – *observations submitted*

## 5. Highways & Footpaths

A complaint was received from a parishioner following a fall due to the drop off from the road surface on to the grass verge on Moor Lane between its crossroads with the B6262 and Fremington. A site visit by Cllr Rigg confirmed that there was a large drop off which had the likelihood to cause

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injury or damage to pedestrians and cyclists. A similar situation was found on the stretch of road between Rose Cottage and Brougham Hall Farm. The clerk submitted a Highways report followed by an email of complaint detailing the parishioner's accident. No response was received from Highways however Highways officers have been out to the site to look at the damage and check other stretches of verge and undertake some remedial repair work. Clerk has passed thanks to Highways for the prompt response. BPC will monitor the situation

### **6. Correspondence**

Any correspondence has been distributed to councillors via email

### **7. Date of next meeting**

This is to be arranged following return of accounts from the internal auditor. If the current restrictions remain in place, the next meeting will be held remotely via Zoom.