

BROUGHAM PARISH COUNCIL

Minutes of the Meeting held on 21st October 2020
11am at Brougham Hall Farm

Due to COVID-19, only councillors & clerk were present at the meeting which was held in a socially distanced manner. Parishioners were invited to attend the meeting by Zoom video or audio dial in.

Present: Cllr S V Harden (SVH) (Chair), Cllr R Stables (RS), Cllr Gordon Rigg (GR), Cllr David Coward (DC) and Caroline Fancott-Beynon (Clerk) (CFB)

1. Apologies: Cllr W Bonner (WB) due to self-isolation

2. Declaration of Interests: None

3. Adjournment of the meeting

No issues raised

4. Minutes

The minutes of the meeting held on 15th July 2020 were agreed as a true record and signed by the Chair.

5. Matters Arising

There was some confusion regarding whether the meeting was to be held via Zoom or in person. It was recorded on the last minutes that a Zoom meeting would be held, however given the current circumstances it was felt by SH that it would be safe and beneficial for us to meet in person if possible. A final decision regarding the nature of the next meeting, either virtual or physical, will be taken nearer the time depending on the restrictions in place at that time.

6. Financial Matters

6.1: The clerk presented the bank reconciliation to councillors. This was visually agreed by GR. It was agreed that GR would liaise with CFB and would visually audit the accounts at each meeting.

6.2: Following the NALC salary increment agreement, it was unanimously agreed that the clerks salary be amended accordingly. As per the clerks contract, the salary has also increased by one salary increment on the anniversary of a years service. The salary has been backdated accordingly and a letter was signed to authorise the bank to amend the direct debit payment

6.3: Payments:

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|----------------------|---------|
| Clerks salary (July) | £107.90 |
| Clerks salary (Aug) | £107.90 |
| Clerks salary (Sept) | £107.90 |
| ICO | £35.00 |

Receipts:

| | |
|-----|-------|
| VAT | £6.61 |
|-----|-------|

Cheques to authorise:

| | |
|-----------------|--------|
| Clerks expenses | £76.08 |
| Clerks backpay | £45.20 |

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7. Planning Matters

7.1: 20/0598: 17 Brougham Hall Gardens, Brougham – Fell 2 x spruce trees and crown reduce 2 x hawthorn trees - GRANTED

7.2: 20/0159: Stable Cottage, Brougham – Erection of rear and side extensions – GRANTED

7.3: 20/0227: High Grounds, Clifton Dykes – Erection of agricultural shed. Part retrospective - GRANTED

7.4: 19/0584: Centre Parcs – replacement reception cabin and extension to aerial adventure course

7.5: 20/0690; Land north west of Pembroke Farm, Brougham – Reserved matters application for access, appearance, landscaping, layout and scale attached to approval 18/0769 – No Objections

8. Highways & Footpaths:

8.1: The blocked drains in the Brougham Hall Gardens/Brougham Avenue area have been reported to Highways Hotline. As yet there has been no indication as to when these will be cleared. CFB stressed that councillors should encourage parishioners to report the issues themselves directly to Highways Hotline as the more reports the County Council get, the quicker the problem should get dealt with.

8.2: Further to the recent meeting held with Highways regarding issues around Brougham Hall bend, as yet the council have heard nothing further. Highways were aware of the problem and were happy to consider suggestions from BPC. Due to restrictions, there could be no change to the speed limit, but Highways would try and improve signage, including large SLOW markers on the road itself. Highways did state that any work would likely come out of next years budget at the earliest. The possibility of a SID device was discussed by councillors and CFB will look in to this further.

9. Correspondence:

9.1: A request has been received from MR T Moore, working on behalf of the milestone society, asking if the council would be willing to contribute toward having a historic milepost near Winderwath restored to its original condition. The council were open to this but felt that funds were stretched this year. However, this will be considered when budgeting for next year. Clerk to respond to Mr Moore.

9.2: An anonymous letter was received by BPC regarding some concerns around the development of Pembroke Farm. The letter appears to be just for information, and there is no action that can be taken by the council regarding this matter

9.3: Further to an email received regarding the submission of Penrith Neighbourhood Plan proposal, the council were in agreement that there were no objections or comments to make and that CFB would respond as such

10. Date of next meeting:

A date of Wednesday 13th January 2021 at 11am was set for the next meeting. The format of the meeting will be decided nearer the time dependant upon any restrictions in place.

Meeting closed 11.50pm